REGIONAL TRANSIT AUTHORITY

PUBLIC NOTICE

IFB 2025-040 Synthetic Oil Blend

Addendum I

Acknowledge receipt of this addendum in the bid submission. This addendum is a part of the Contract Documents and shall be included in the Contract Documents. Changes made by the addenda take precedence over information published at an earlier date.

Invitation for Bid No. 2025-040 has been amended as follows: Responses in red.

Questions:

1. Is the anticipated quantity of 4,200 gallons guaranteed, or is it an estimate only?

   Response: Guaranteed.

2. What is the anticipated contract duration, and will the seven deliveries occur within 12 months?

   Response: The anticipated contract duration is one (1) year, and all deliveries shall be completed within that year.

3. What is the exact delivery location, and are there specific bulk unloading or pumping requirements?

   Response: 2817 Canal Street, New Orleans, LA 70119; To be pumped into a 300-gallon oil tank in the oil room.

4. Is the bidder required to maintain all 4,200 gallons in inventory throughout the contract term?

   Response: No. The estimated quantity of 4,200 gallons represents the total anticipated usage during the one-year contract term. The Contractor is not required to maintain the full quantity in inventory at all times but must be able to fulfill RTA's ordering and delivery requirements as needed throughout the contract period.

5. Are Participant Information and DBE forms required even though no DBE participation goal has been established?

   Response: No, they are not. Exhibit A lists all required forms.

6. The Unit Price Form provides a unit cost per gallon and a total annual bid amount but does not provide a separate line for things like environmental surcharges. Our standard pricing includes surcharges on each delivery. Based on the anticipated seven deliveries of

approximately 600 gallons each, these charges would apply seven times over the contract term. Should these surcharges be incorporated into the per-gallon unit price submitted on the bid form, or may they be itemized separately in an accompanying pricing breakdown?

Response: Bidders shall submit an all-inclusive price.

7. Exhibit C Section XI references SBE forms and a Louisiana Public Bid Form. Are these required at bid opening in addition to the Unit Price Form and Non-Collusion Affidavit? If so, please identify the forms.

   Response: No, they are not. Exhibit A lists all required forms.

8. What is the contract term for the 4,200 gallons? Is pricing to remain firm for the full term, and are renewal options anticipated?

   Response: The anticipated contract duration is one (1) year, and renewal options shall be determined during contract negotiation, before contract execution.

9. If a bidder proposes the same product currently in use in RTA's bulk tank, will RTA consider the compatibility requirement in Exhibit B satisfied, or is additional documentation required?

   Response: Yes. If the bidder proposes the same product currently in use in RTA's bulk tank, the compatibility requirement in Exhibit B will be considered satisfied. However, RTA reserves the right to request product information as necessary to verify compliance with the solicitation requirements.

10. What documentation will RTA accept to demonstrate compatibility for an equivalent product (e.g., product data sheet, SDS, API/OEM license listings, manufacturer compatibility letter)?

    Response: RTA will accept supporting documentation, such as product data sheets, SDSs, API/OEM approvals or license listings, manufacturer compatibility letters, or other technical documentation sufficient to demonstrate compatibility of any proposed equivalent product. RTA reserves the right to determine whether the documentation provided adequately demonstrates equivalency and compatibility.

11. Exhibit C Section XIV states bids are firm for 90 days; Exhibit D Section 8 states 60 days. Please confirm which applies.

    Response: Section 8 of Exhibit D is revised as follows:

> *8. PROPOSAL WITHDRAWAL. Prior to the date and time set for the Bid/Proposal Receipt Deadline, proposals may be modified or withdrawn by the proposer's authorized representative in person, or by written, facsimile, or electronic notice. If proposals are modified or withdrawn in person, the authorized representative shall make their identity known and shall sign a receipt for the proposal. Written, facsimile, or electronic*

*notices shall be received in the RTA Canal St. offices no later than the date scheduled as the proposal receipt deadline. After the Bid/Proposal Deadline, proposals may not be withdrawn for **ninety (90)** calendar days.*

Ronald G. Baptiste III
Interim Chief Executive Officer
Regional Transit Authority