



Job Title: Senior Transportation Planner

Supervisor: Director of Transit Planning

Date Prepared: August 26, 2019

Anticipated Salary Range: \$55,000 - \$75,000

The Regional Transit Authority in New Orleans is a political subdivision of the State of Louisiana charged with providing safe, efficient, and reliable public transportation in the City of New Orleans and the surrounding parishes. The Regional Transit Authority was created by state legislation in 1979 and commenced operation in 1983.

Role and Responsibility

The RTA is seeking a Senior Transportation Planner to assist in the development, planning, implementation, and review of existing and proposed transit routes. This position also manages the preparation of the RTA's Title VI Annual Report, serve as project manager for special projects, coordinates land use and design review with outside agencies, and assists in the strategic planning for bus and rail service integration.

- Serve as Project Manager for assigned projects and studies, overseeing the work effort and the management of consultants and contractors.
- Lead preparation of the agency's Title VI report and assist the agency in its efforts to maintain Title VI compliance.
- Monitors, reviews, and contributes to the maintenance and updating of transit elements of the regional short and long range transportation plan.
- Coordinate research and analysis into alternative transit systems planning.
- Coordinates with local and regional governmental and non-governmental agencies and partners on transit related projects.
- Assist in the maintenance of data files and transit planning resource materials.
- Prepare documents and reports for internal and external purposes.
- Conducts required background research and data collection to support recommendations for new service, service modifications, and service discontinuations.
- Prepares maps and other geographic analyses of ridership, socio-economic trends, and other transit related data.
- Conducts, compiles, and summarizes data including ridership, passenger overloads, service reliability, and customers' input to support recommendations for service modifications, and prepares related charts and reports.
- Prepares maps and databases and develops analysis using advanced Geographical Information Systems.
- Presents findings and recommendations to staff and/or outside agencies.
- Assists with departmental efforts to develop materials to communicate and implement transit service.

- Responds to customer comments and/or requests regarding transit services.
- Provides staff support and coordinates on various projects with other departments and divisions.
- Other duties as required.

Qualifications & Professional Experience

- Bachelor's degree in Urban Planning, Transportation Planning, Engineering or education equivalent from an accredited college or university with coursework in Urban Planning, Transportation Planning, or a combination of experience and training to the equivalent.
 - Master's degree in Urban Planning, Transportation Planning, Engineering, or closely related field preferred.
 - Certification by the American Institute of Certified Planners strongly preferred.
- Minimum of six (6) years of experience in transit, transportation, or urban planning, or a related field.
- A combination of education and related experience may be considered in lieu of education and certification requirements.
- Strong organization and analytical skills, ability to meet deadlines, and attention to detail, required.

Required Skills

- Interpretive ability of technical data and knowledge of statistics.
- Strong verbal and written communication including report writing and preparation of maps, graphs and tables.
- Knowledge of ArcGIS and Access software.
- Knowledge of urban planning and zoning.
- Ability to master complex software including Trapeze Scheduling and GTFS.

Preferred Skills

- Transit planning and service planning
- Project management
- Familiarity with federal regulations pertaining to public transportation
- Familiarity with project development process, including the NEPA process