



March 26, 2019

Regional Transit Authority
Board Report



Speaking on an Agenda Item

If you wish to speak before the vote on any agenda item, please fill out a purple form on the sign-in table. Comments will be limited to three minutes.

Speaking During the Public Comment Period

If you wish to speak during the public comment period, please fill out a white form on the sign-in table before the meeting. Comments will be limited to three minutes.



Agenda

➤ **Call to Order**

➤ **Pledge of Allegiance**

➤ **Roll Call**

➤ **Approval of Minutes**

A. Board Meeting – February 26, 2019



Agenda

- **RTA Chairman's Report**



Agenda

➤ **Executive Director's Report**

A. DBE Report

B. Ratification of Personnel Actions

C. Authorization to Procure Professional Services Pursuant to Resolution #18-065



Agenda

➤ **RTA General Counsel's Report**

**A. Ratification of Final Agreement with Gravois
Aluminum Boats, LLC (DBA Metal Shark)**



Agenda

- **Jefferson Parish Report**



Agenda

- **Finance Committee Chairman's Report**

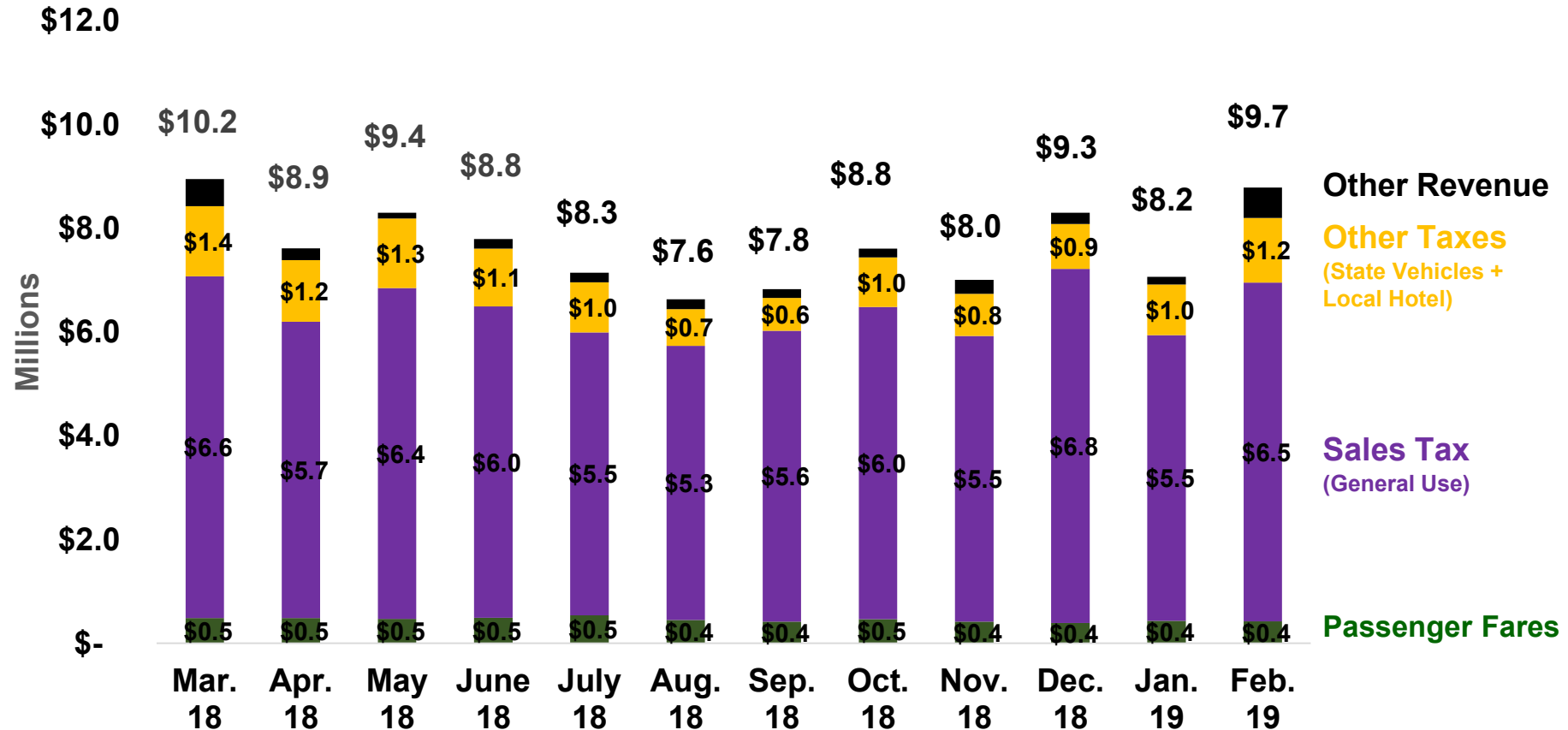
- A. **Financial Statements - February**



Revenue Sources

Calculation

Total revenue from operations before government assistance, including tax revenues, fares, and ancillary revenues.



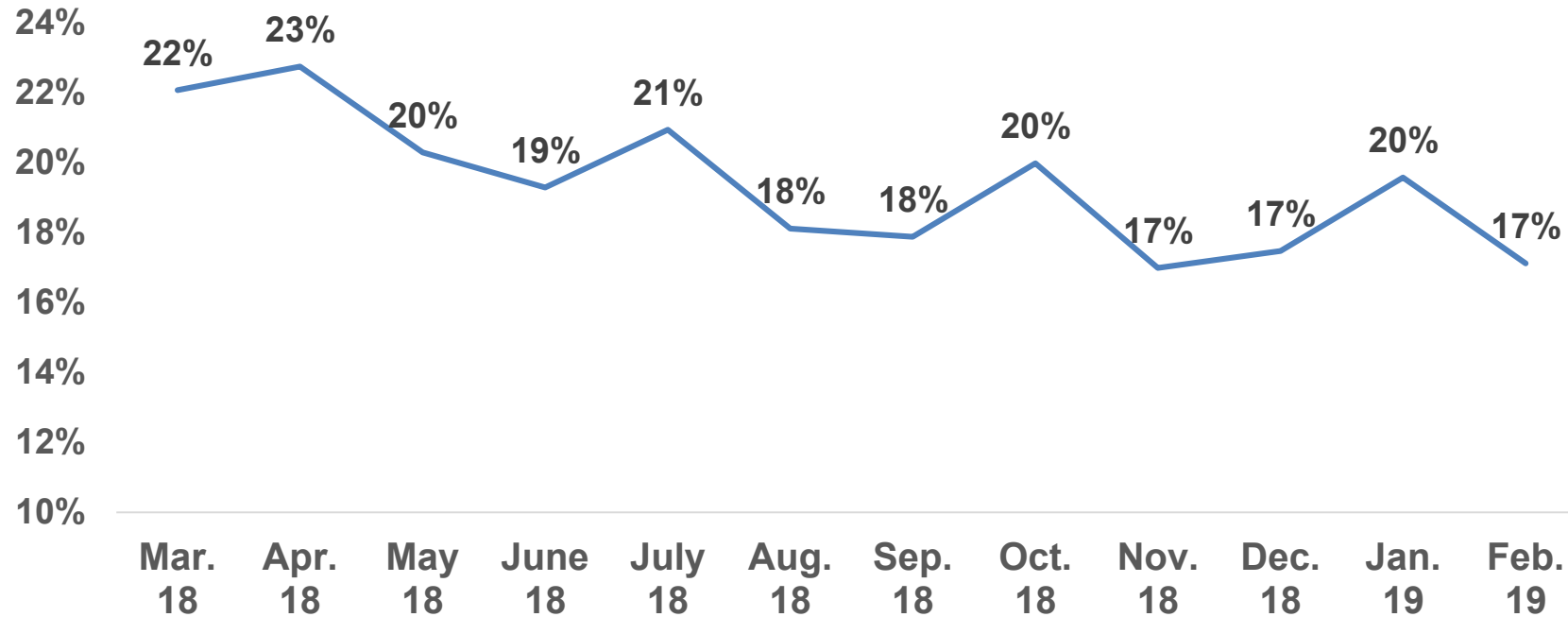


Farebox Recovery Ratio

Calculation

Fares collected / Operating expenses

- Decrease in February due to drop in passenger revenues
- Ratio remains within normal range of 10% to 30%



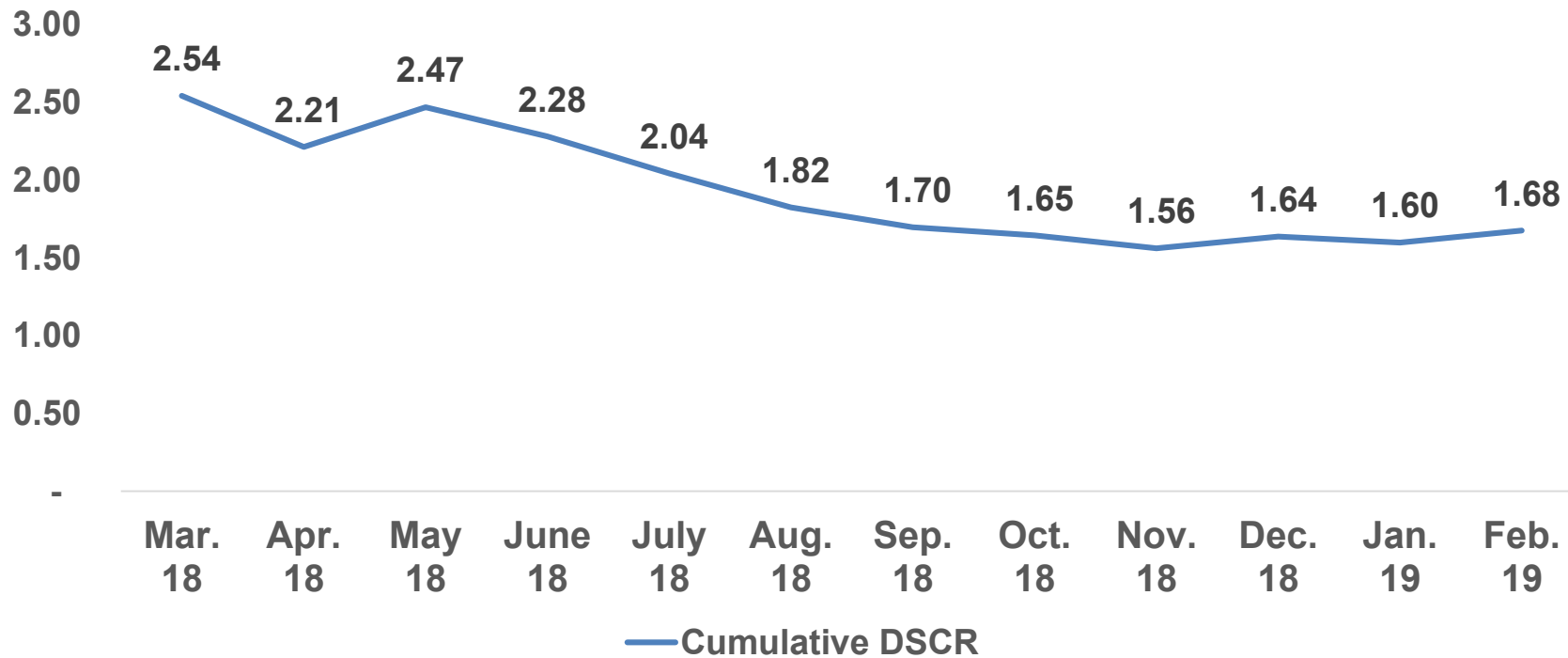


Debt Service Coverage Ratio

Calculation

*Net operating revenue /
(Debt interest + Debt principal)*

- A strong showing in February’s sales tax revenues contributed to the improved DSCR (1.68)
- RTA consistently earns sufficient operating income to cover debt interest and principal



Note: For each month, the figure is year-to-date. It includes the current month and all previous months



- *Finance Report*

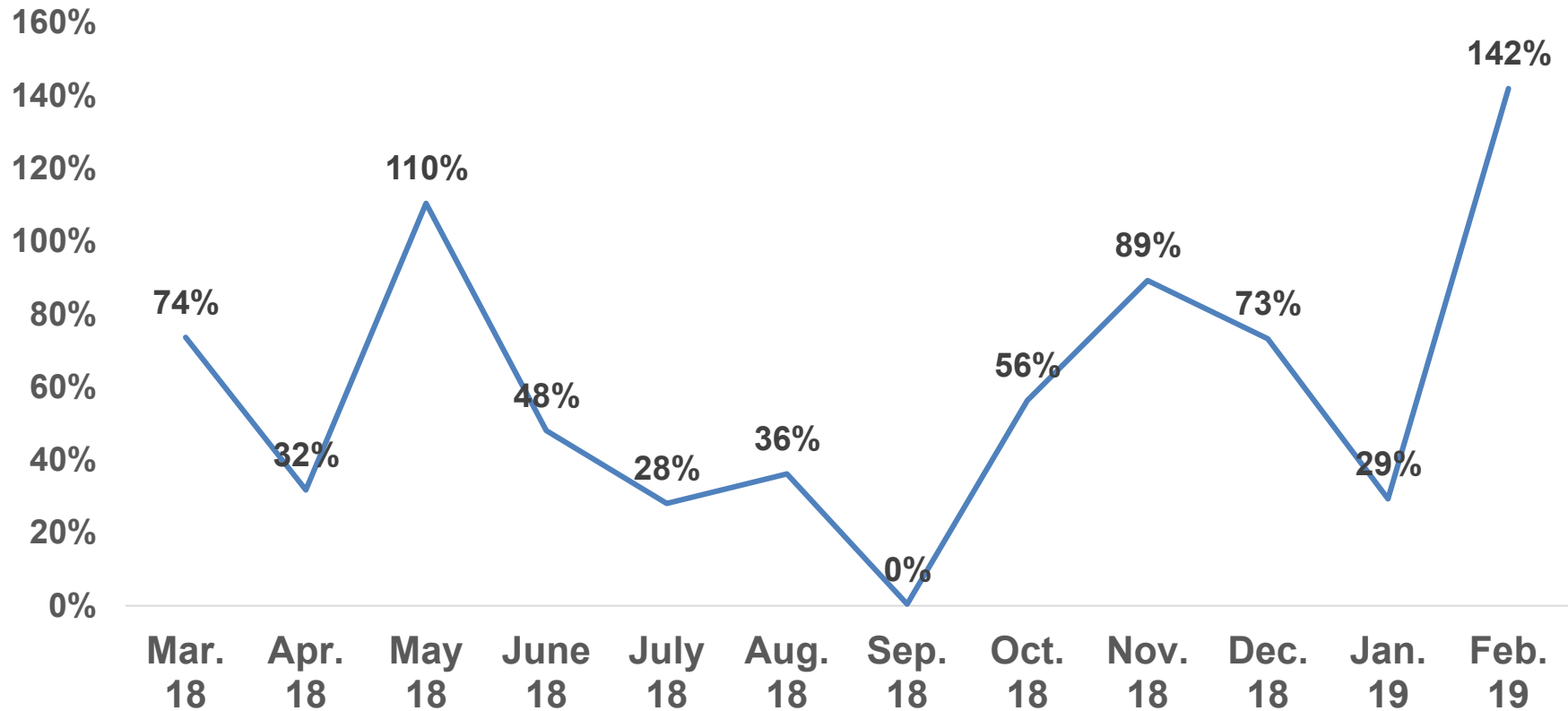
Capital Investments

Comparison to Budget

Calculation

Actual capital expenditures / budgeted capital expenditures.

- Fluctuations in capital expenditures are driven by process delays, longer than planned timelines for securing resources, design issues, etc.



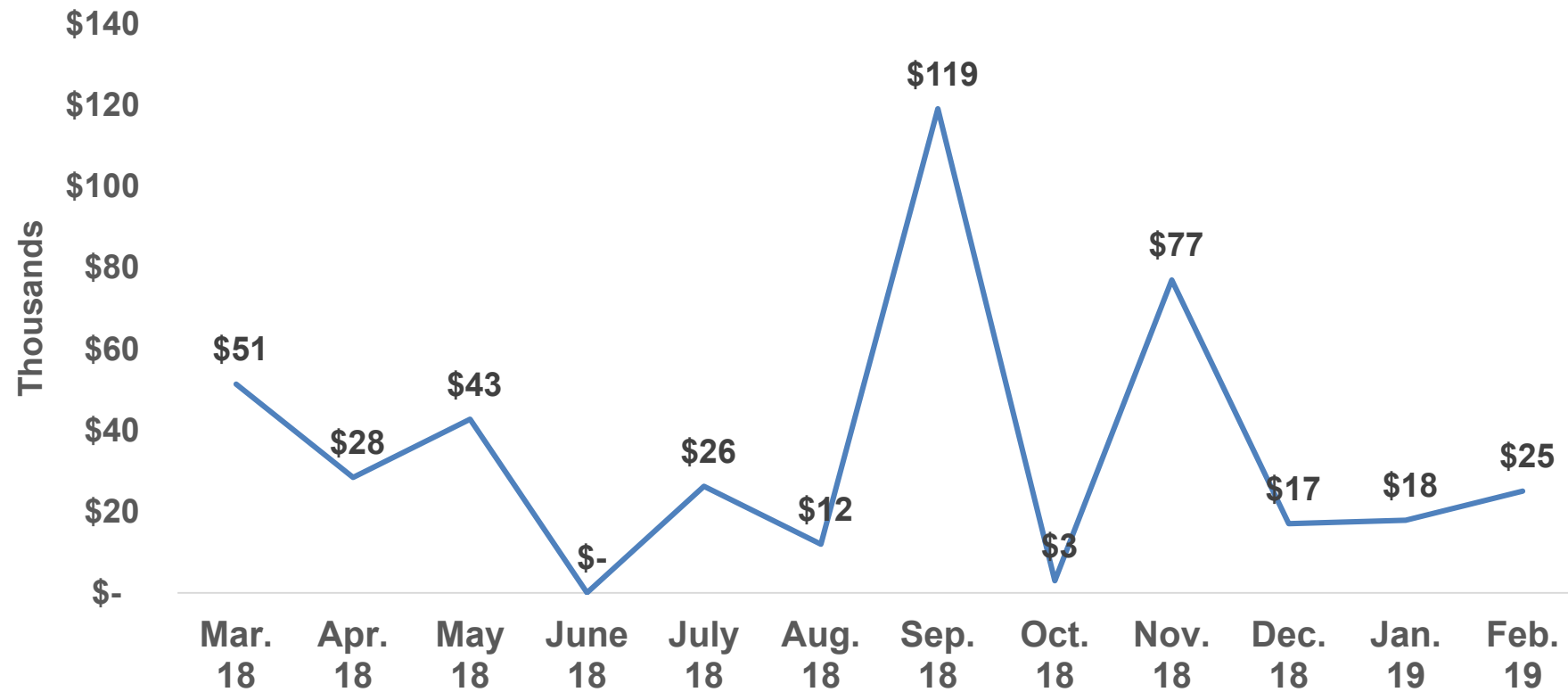


Liability Claims

Calculation

Sum of all paid out liability claims.

- Liability claims paid out in February totaled \$25,000
- Two claims were settled, which is in line with the average of 2-3 cases per month



Detailed Income Statement (1/4)

	February 2019				Year to Date			
	Actual	Budget	Actual vs Budget	2018 vs 2017	Actual	Budget	Actual vs Budget	2018 vs 2017
OPERATING REVENUES								
Passenger Revenue	1,329,104	1,363,826	-3%	-3%	2,888,077	2,908,428	-1%	8%
General Use Sales Tax	6,530,524	5,889,364	11%	18%	12,041,077	11,399,917	6%	13%
State Motor Vehicle Sales Tax	370,681	370,681	0%	-12%	789,497	789,497	0%	-8%
Hotel/Motel Sales Tax	874,672	793,561	10%	27%	1,433,030	1,351,919	6%	16%
Other Revenue	586,315	184,196	218%	207%	732,812	373,682	96%	108%
TOTAL OPERATING REVENUES	9,691,296	8,601,628	13%	18%	17,884,492	16,823,443	6%	14%
OPERATING EXPENSES								
Labor and Fringe Benefits	54,275	41,293	-31%	-249%	88,572	88,415	0%	-184%
Services	6,489,222	6,837,992	5%	0%	13,511,208	14,061,150	4%	-2%
Materials and Supplies	338,563	420,647	20%	-12%	625,079	882,235	29%	4%
Utilities	134,930	134,427	0%	3%	256,846	270,542	5%	10%
Casualty & Liability	707,917	463,232	-53%	-40%	1,170,834	926,465	-26%	-16%
Taxes	35,444	35,456	0%	-7%	68,341	73,539	7%	-5%
Miscellaneous	6,188	14,620	58%	-30%	12,092	29,740	59%	-40%
TOTAL OPERATING EXP. (excl. Depr.)	7,766,539	7,947,667	2%	-4%	15,732,970	16,332,086	4%	-3%
NET OPERATING REVENUE	1,924,757	653,961	194%	170%	2,151,521	491,357	338%	450%

Detailed Income Statement (2/4)

	February 2019				Year to Date			
	Actual	Budget	Actual vs Budget	2018 vs 2017	Actual	Budget	Actual vs Budget	2018 vs 2017
TMSEL LEGACY COSTS								
TMSEL Pension Costs	0	0	0%	0%	0	0	0%	0%
TMSEL Health Benefit Costs	119,923	169,100	29%	-24%	218,905	338,200	35%	8%
TMSEL Workers' Comp. Costs	16,551	58,409	72%	71%	34,595	116,818	70%	83%
TMSEL All Other Costs	44,953	60,417	26%	-144%	69,905	120,834	42%	-4%
TMSEL LEGACY COSTS	181,426	287,926	37%	-6%	323,406	575,852	44%	36%
NET REVENUE (Before Gov't. Asst.)	1,743,331	366,035	376%	222%	1,828,115	(84,495)	-2264%	-1701%
MARITIME OPERATIONS								
Passenger Fares	160,848	109,289	47%	-43%	288,709	218,154	32%	-26%
Services	(440,794)	(655,907)	33%	2%	(1,017,429)	(1,188,475)	14%	13%
Materials and Supplies	(26,329)	(37,476)	30%	48%	(55,919)	(78,766)	29%	16%
Other Operating Expenses	(29)	(67)	57%	47%	(63)	(141)	55%	13%
Grant Expenses	(983,280)	(8,600)	-11333%	-6%	(1,020,920)	(16,100)	-6241%	43%
Preventive Maintenance	0	39,079	100%	0%	0	78,158	100%	0%
Grant Revenues	785,793	6,880	11321%	6%	815,571	12,880	6232%	-44%
State Subsidy	503,791	546,802	-8%	25%	990,053	974,290	2%	-18%
TOTAL MARITIME OPERATIONS	0	0	0%	0%	(0)	0	0%	0%

Detailed Income Statement (3/4)

	February 2019				Year to Date			
	Actual	Budget	Actual vs Budget	2018 vs 2017	Actual	Budget	Actual vs Budget	2018 vs 2017
GOVERNMENT OPERATING ASST.								
Preventive Maintenance	1,150,846	1,093,699	5%	4%	2,301,692	2,187,398	5%	5%
State Parish Transportation	155,589	155,589	0%	1%	311,178	311,178	0%	1%
Federal - Other	0	0	0%	0%	36	0	0%	0%
Other State Funds	0	0	0%	0%	0	0	0%	0%
TOTAL GOVT. OPERATING ASST.	1,306,435	1,249,288	5%	3%	2,612,906	2,498,576	5%	5%
NET REVENUE (After Gov't. Asst.)	3,049,766	1,615,323	89%	69%	4,441,022	2,414,081	84%	87%
GOVT NON-OPERATING REV. (EXP.)								
Federal - Capital	265,146	130,720	103%	69%	364,978	228,788	60%	-1%
Local - Capital	167,793	67,080	150%	-87%	193,006	125,997	53%	-89%
Capital Expenditures	(432,939)	(197,800)	-119%	69%	(557,984)	(354,785)	-57%	74%
FEMA Insurance Reimbursement	0	0	0%	0%	0	0	0%	0%
FEMA Project Worksheets	152,680	215,000	-29%	178%	134,419	420,000	-68%	-7%
FEMA Project Worksheet Expenditures	(152,680)	(215,000)	29%	-186%	(133,693)	(420,000)	68%	7%
TOTAL GOVT NON-OPER. REV. (EXP.)	0	0	-100%	-100%	726	0	-100%	-61%
TOTAL REVENUE (EXPENSE) BEFORE CAPITAL EXPENDITURES AND DEBT	3,049,766	1,615,323	89%	69%	4,441,747	2,414,081	84%	86%

Detailed Income Statement (4/4)

	February 2019				Year to Date			
	Actual	Budget	Actual vs Budget	2018 vs 2017	Actual	Budget	Actual vs Budget	2018 vs 2017
CAPITAL EXPENDITURES								
Interest Income - Capital (bonds)	62,038	0	100%	60%	128,558	0	100%	62%
Capital Interest Expense	(341,286)	(356,221)	4%	6%	(682,201)	(712,442)	4%	9%
Interest from Disaster Borrowing	(85,510)	(85,510)	0%	9%	(171,020)	(171,020)	0%	9%
TOTAL CAPITAL EXPENDITURES	(364,758)	(441,731)	-17%	-13%	(724,664)	(883,462)	-18%	-16%
PRINCIPAL ON LONG TERM DEBT								
Principal on Long Term Debt	(593,766)	(593,766)	0%	-4%	(1,187,531)	(1,187,532)	0%	-4%
Principal on Disaster Borrowing	(195,490)	(195,490)	0%	-5%	(390,981)	(390,980)	0%	-5%
TOTAL PRINCIPAL ON L-TERM DEBT	(789,256)	(789,256)	0%	-4%	(1,578,512)	(1,578,512)	0%	-4%
OTHER FUNDING SOURCES								
Restricted Operating / Capital Reserve	(1,895,752)	(384,336)	-393%	-201%	(2,138,571)	47,893	4565%	-25428%
TOTAL OTHER FUNDING	(1,895,752)	(384,336)	-393%	-201%	(2,138,571)	47,893	4565%	-25428%
NET OPERATING REVENUE	0	0	0%	0%	0	0	0%	0%
Depreciation - Local	108,048	165,169	35%	34%	216,096	330,338	35%	21%
Depreciation - Federal	1,841,085	1,614,833	-14%	-7%	3,672,239	3,229,666	-14%	-3%
Total Depreciation	1,949,133	1,780,002	-10%	-3%	3,888,334	3,560,004	-9%	-2%



Agenda

➤ **Finance Committee Chairman's Report cont'd**

A. Procurement Authorizations

1. To Award:

- a. Motorola Radios-23**
- b. Vegetation Control on Streetcar Line**
- c. Mobile Data Terminal System and Software for New Paratransit Vehicles**
- d. Trapeze Maps Upgrade**



Agenda

➤ **Finance Committee Chairman's Report cont'd**

2. To Solicit:

a. 2020 Freightliner 108SD Flusher Truck with Hy-Rail System

3. To Solicit and Award:

a. SIS Commercial HVAC System – Remove and Replace

b. COA Boardings and Alightings Count – St. Charles Streetcar Line



Agenda

➤ **Finance Committee Chairman's Report cont'd**

4. To Negotiate and Award

a. Canal Street Ferry Terminal Project-CMAR-Fixed Construction Phase Fee—Preconstruction Services

5. To Amend:

a. Professional A&E On Call Services-Small Business – Small Business – Infinity Engineering Consultant, LLC – Task Order #5 Re-Engineering of the Canal Street Ferry Terminal (CSFT) Project - CMAR



Agenda

- **Finance Committee Chairman's Report cont'd**
 - b. A&E On Call Services – Small Business Enterprise – Royal Engineering – Canal Street Ferry Terminal Project – CMAR
 - c. Transdev Contract-St. Charles/Canal/Riverfront Paint and Refurbishment Project
- C. Procurement Status Report



Agenda

- **Operations and Administration Committee Chairman's Report**



Agenda

- **Riders Advisory Committee Liaison Report**



Agenda

- **Executive Management Reports**
 - **Title VI Analysis and Approval of Continuation of Regional Ride**
 - **Employees of the Month**



Agenda

➤ Employees of the Month

- **Joel Alfaro – Rail Maintenance**
- **Belinda Jones – Paratransit Operator**
- **Don McNair - Administrative**
- **Frank Sordelet – Ferry**
- **Damon Tobias – Rail Operator**
- **Gregory West – Fixed Route Operator**



Agenda

➤ **New Business**



Agenda

- **Audience Questions and Comments**



Agenda

➤ **EXECUTIVE SESSION**

- **Regional Transit Authority v. Marina Kahn, et al Civil District Court No.: 99-11874, Div. “F-7”.**



Adjournment

Thank You!

