

# RTA Regional Transit Authority

## DBE FORM 1- CONTRACT PARTICIPATION AND DISADVANTAGED BUSINESS ENTERPRISE (DBE) COMMITMENT

### INSTRUCTIONS

**Column A.** Indicate the firm's role: prime, sub-tier 2 (first-level sub), sub-tier 3 (sub of a sub), manufacturer, regular dealer/supplier, or broker/agent. Please note that only 60% of the value of regular dealer/supplier commissions and fees can be counted toward Disadvantaged Business Enterprise (DBE) participation. All firms participating (DBE and non-DBE, prime and subs) must be included on the form.

**Column B.** Provide the name and address of the firm.

**Column C.** Provide the principal contact person and phone number of the firm.

**Column D.** Describe the work, goods, and/or services to be provided by the firm.

**Column E.** Indicate the dollar amount of total bid (including all alternatives) assigned to the firm. Enter *NIA* for qualification statements (RFQ).

**Column F.** Indicate the percent value of the bid amount of work assigned to the firm. *Total percent value of work should equal 100% to account for all work being performed on the contract.*

**Column G.** Indicate whether firm is a DBE, SLDBE or non-DBE. DBE-certified means federally certified by a member of the Louisiana Unified Certification Program ([www.LAUCP.org](http://www.LAUCP.org)). An SLDBE designation recognizes the firm as certified by the City of New Orleans SLDBE Program. For federally funded project, only DBE firms certified through the LAUCP program can be counted toward the DBE goal. For non-federal projects, both LAUCP and SLDBE certification is acceptable.

**DBE FORM 1 - CONTRACT PARTICIPATION AND DBE COMMITMENT**  
Continuation Page

**MUST BE SUBMITTED AT TIME OF SUBMISSION.**

Project Title: \_\_\_\_\_

Project No.: \_\_\_\_\_

Project Type (Specify DBE or SLDBE): \_\_\_\_\_

DBE Contract Goal: \_\_\_\_\_%

A	B	C	D	F	G
FIRM ROLE <i>(Prime, sub-tier 2, sub-tier 3 manufacturer, supplier, etc.)</i>	FIRMNAME AND ADDRESS	PRINCIPAL CONTACT NAME AND PHONE NUMBER	WORK TO BE SUBCONTRACTED/GOODS / SERVICES TO BE PURCHASED	% VALUE OF WORK/ PURCHASES	DBE, SLDBE or non-DBE
				%	
				%	
				%	
				%	
				%	
				%	
				%	
				%	
				%	
				%	
				%	
				%	
				%	
				%	
				%	

**TOTAL VALUE OF PARTICIPATION FROM CONTINUATION PAGES:**

*\*Supplier/Manufacturer/Purchase/Dealer work is counted at 60% participation toward DBE goal.*

**TOTAL VALUE OF PARTICIPATION:**

	%	%
Enter Total Bid Amount	Total Must Equal 100%	Total DBE Participation
\$	%	%

*ff Total DBE participation is less than the goal, refer to the Good Faith Efforts section of the instructions and attach a Schedule C and all other necessary documentation. Firms must be DBE certified with an authorized agent of the LAUCP to count participation towards the goal.*

The undersigned prime firm will enter into a formal written agreement with the subcontractors / consultants/ vendors identified herein for work and/or goods and services as shown in this schedule, conditioned upon the execution of a contract with the RTA. The undersigned agrees to be contractually bound to maintain the level of DBE participation set forth above. Failure to comply with this agreement constitutes breach of contract.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Printed Name: \_\_\_\_\_ Title: \_\_\_\_\_